

# GOOD SAMARITAN HOME OF QUINCY

2130 Harrison Street • Quincy, IL 62301

## APPLICATION FOR EMPLOYMENT

(Pre-Employment Questionnaire) (An Equal Opportunity Employer)

### PERSONAL INFORMATION

Application Date \_\_\_\_\_

Name \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip

Email \_\_\_\_\_ Phone No. \_\_\_\_\_

Are You 16 Years or Older  Yes  No

Are You Either a U.S. Citizen or an Alien Authorized to Work in the United States  Yes  No

### EMPLOYMENT DESIRED

Position Applying For \_\_\_\_\_

Full-time  Part-time  Other  Days  Evenings  Nights

Are you available to work weekends/holidays, as required?  Yes  No

Do you have any responsibilities that would limit your availability?  Yes  No

If yes, please explain \_\_\_\_\_

Date Available to Start \_\_\_\_\_ Salary Desired \_\_\_\_\_

Are You Employed Now?  Yes  No If So, May We Inquire of your Present Employer \_\_\_\_\_

Ever Applied to this Company Before?  Yes  No When? \_\_\_\_\_ Were you Hired?  Yes  No

How did you hear about this position? \_\_\_\_\_

EDUCATION	Name & Location of School	No of Years Attended	Did you Graduate	Subjects Studied
Grammar/High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade, Business or Correspondence School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

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**PREVIOUS EMPLOYMENT** *(List up to three former employers, starting with current employer first.)*

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Salary \_\_\_\_\_

Date (Month/Year) From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Salary \_\_\_\_\_

Date (Month/Year) From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Job Title \_\_\_\_\_ Salary \_\_\_\_\_

Date (Month/Year) From \_\_\_\_\_ To \_\_\_\_\_ Reason for leaving \_\_\_\_\_

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**PROFESSIONAL REFERENCES** *(Please include people you have known at least one year, do not include relatives)*

Name \_\_\_\_\_ Relationship to you \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to you \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship to you \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

*I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize to investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to you. I understand that this employer does not unlawfully discriminate based on race, creed, color, sex, religion, genetic information, citizenship, national origin, age, handicap, veteran status or any condition prescribed by local, state or federal law. I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated without prior notice and without cause.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. The Age Discrimination in Employment Act of 1987 prohibits discrimination on the basis of age with respect to individuals who are at least 40 years of age.